

**Referral for Welfare Services**

**Receipt of Referral**

**(to be issued within 7 working days by the welfare services unit as from date of referral)**

<i>From :</i> Officer-in-Charge	<i>To :</i> Officer-in-Charge
	ICCMW
<i>Ref. :</i> _____	<i>Ref. :</i> _____
<i>Tel No. :</i> _____	<i>Dated :</i> _____
<i>Fax. No. :</i> _____	<i>Fax. No. :</i> _____
<i>Date :</i> _____	<i>Total Page(s) :</i> _____

**Receipt of Referral for Welfare Services**

Name : \_\_\_\_\_  
HKIC No. : \_\_\_\_\_  
Sex / Age : \_\_\_\_\_

In respect of the above referral on \_\_\_\_\_, please be informed that:

- The case has been taken up by our service unit.
- The case has been put aside because : \_\_\_\_\_
- Other (please specify) : \_\_\_\_\_

2. Should there be any enquiries, please contact \_\_\_\_\_, the responsible worker at \_\_\_\_\_.

( \_\_\_\_\_ )  
*Officer-in-Charge*  
*Centre*